



BOH MEETING MINUTES – 04/14/15

Attending

James Griffin, Chairman
John Curran, MD, Vice Chairman
Robin Williams, Member

Also In attendance: Cathleen Liberty, Director of Public Health; Tina Nolin - Clerk

Meeting called to order 6:26 pm

REVIEW OF MEETING MINUTES

Meeting minutes of March 3, 2015

Motion to accept minutes of March 3, 2015– R Williams

Second –Chairman Griffin

Vote – Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes.

3-0 Vote to accept minutes of March 3, 2015

BOARD BUISNESS

Update on Sully's First Edition Pub

Public Health Director Liberty and the Sanitarian went down to the establishment today and saw that the work pending is to have the interior of the walk-in refrigerator and wall behind the three-bay-sink be covered with epoxy to provide a smooth, cleanable surface. Mr. Sullivan agreed that the work would be finished by May 11, 2015, and if the work is not complete, Mr. Sullivan will come before the board of health to determine final decision of the board.

Variance requests for HACCP plan for both Jung Sushi and AFC

Both plans have been reviewed by the Dir. Liberty and recommended for approval. After a short discussion of the need for the variance and how the plan would be carried out in each establishment Chairman Griffin motioned to approve and grant the variance, Seconded by Vice Chairman Curran.

Vote – Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes.

3-0 Vote to accept both Jeng Sushi and AFC's HACCP plan and grant the requested variance.

Vote on Fee Schedule

Vote taken to adopt fee schedule with the understanding that the milk fee will be in compliance with Massachusetts Law, if Massachusetts Law does not call for such a milk fee it will be deleted from the schedule. Also adding, special process plan review charge of \$50.

Motion to accept fee schedule based on the milk stipulation above – Vice Chairman Curran

Second – Chairman Griffin

Vote Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes

3-0 vote to accept fee schedule with milk stipulation and Special Process Plan Review Charge of \$50

Annual permits requested - Dollar Tree Store

Dir. Liberty recommended acceptance of Dollar Tree Store's request for an annual Food Permit.

Member Williams motioned to approve and give Dollar Tree Store an annual Food Permit, Chairman Griffin Seconded

Vote Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes

3-0 vote to provide Dollar Tree Store with an Annual Food Permit

Vote on Tobacco Regulations

Vote tabled until next month as Cathleen reported legal was still working through the regulations and how they relate to the 5 regulations and 1 ordinance already on the city books

PUBLIC HEALTH NURSE

Nurse update

ANNOUNCEMENTS/CORRESPONDENCE

Dir. Liberty gave an update that job openings for Assistant Sanitarian and for Community Health Worker for PWTF have been posted.

MISCELLANEOUS ITEMS

Sanitarian Monthly Reports were submitted to the Board

ADJOURN

Motion – to adjourn meeting at 7:29 pm Member Williams

Second – Chairman Griffin

Vote Chairman Griffin – yes, Vice Chairman Curran – yes, Member Williams – yes

3-0 vote to adjourn Board of Health Meeting at 7:29 pm

Next Board of Health Meeting Tuesday, May 5, 2015 at 6:30 pm

Respectfully submitted,


James Griffin, Chairman

Dated: May 5, 2015

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website